**POGP Research Grant Application Form**

POGP allocates money each year for research. POGP’s values and objectives reflect that this is a key area for development and support. One or more grants may be awarded up to a total value of £15,000 subject to available funds. The Dr Jo Laycock Award is specifically awarded for continence-related research.

**Please complete all sections.**

Research applicant details

|  |  |
| --- | --- |
| **Name** |  |
| **Job Title** |  |
| **Email** |  |
| **Contact number** |  |
| **Work Address** |  |
| **POGP member number** |  |
| **HCPC registration number, or name and registration number (or alternative if non-UK )** |  |

Research overview

|  |  |
| --- | --- |
| **Research title** |  |
| **Amount requested from the POGP** |  |
| **POGP may only be able to part-fund your project. In this instance, how will you fund the remainder of your study?** |  |
| **Detail if this research forms part of a higher degree or award** |  |
| **Details of academic supervisor and institution or research mentor** |  |
| **Details of research collaborators (if applicable)** |  |
| **What impact will your research have for the POGP membership (max 350 words)** |  |
| **Are there any third-party declarations of interest or associations with the POGP Board of Trustees?** | Yes/ NoDetails: |
| **Current progress in research timeline** |  |

Supporting documents

Please include the following mandatory documents with your application.

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| **Required** | **Attached Y/N** |
| **Curriculum Vitae (brief)**  |  |
| **Summary of planned research** Section A: abstract **(350 words max)**, PPIE involvement **(350 words max)**Section B: **2 pages maximum, including references and any figures, font Calibri, min size 11** |  |
| **Ethical approval**: confirmation of stage of ethical approval process e.g., planning, applied for, awarded (REC reference or letter from REC or sponsor explaining why this not required) |  |
| **Timeline of proposed Research** e.g., Gantt chart |  |

Research funding details

Please provide details of how the POGP funding will support your research (include VAT where applicable).

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| --- | --- | --- | --- |
| **Category** | **Year 1 costs** | **Year 2 costs (if required)** | **Total £** |
| **Travel and subsistence** |  |  |  |
| **Equipment** |  |  |  |
| **Consumables** |  |  |  |
| **Other** |  |  |  |

Terms and Conditions

1. The applicant must provide any relevant declarations of interest with third parties and connections to the POGP Board of Trustees.
2. Grants and awards shall only be used for the purposes agreed by the POGP Board of Trustees.
3. No additional funding will be made available beyond the amount agreed by the POGP Board of Trustees.
4. Recipients of a POGP research grant are required to:
	1. provide an annual progress report including a budget update;
	2. write a short report to inform the Board of Trustees of the outcomes and dissemination of the completed research;
	3. disseminate the outcome of their work to the public, other health professionals and other physiotherapists (as relevant) through peer-reviewed journals, other publications, and conferences;
	4. write an article for the POGP journal news section about their project and/or present at a POGP Conference; and
	5. acknowledge POGP funding explicitly in all publications and outputs (POGP logo available from info@thepogp.co.uk).
5. Any changes or amendments to the agreed study protocol or predicted timeline must be agreed in writing with the POGP Board of Trustees.
6. The proposed study must be commenced and first request for payment made within six months of the date of the offer letter, unless otherwise agreed in writing. If the first payment is not requested within the relevant period, the grant will automatically lapse without the POGP providing any additional warning or other form of notification to the applicant.
7. It is expected by POGP that the study will be completed, all funds will be claimed, and all terms and conditions complied with within two years of commencement of the study, unless otherwise agreed in writing.
8. POGP reserves the right to demand a refund of the grant if it is deemed that the funds were used for purposes other than those stated in the application, or if the research is not completed in the time stated.
9. If the project should be suspended or cancelled for any reason, the applicant must inform the POGP Board of Trustees and may be obliged to return those funds already awarded to them.
10. The applicant agrees to comply with standards set out in the Department of Health Research Governance Framework.
11. The applicant agrees to the POGP holding their personal details in accordance with GDPR regulations.

Application agreement declaration

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| I confirm that **I have** **read and adhered to all the guidelines** within the application and also read and agree to the Terms and Conditions set out by the Pelvic, Obstetric and Gynaecological Physiotherapy research grants scheme. The information I have supplied is true and accurate.I agree to POGP holding my personal details in accordance with GDPR regulations.  |
| **Date**  |  |
| **Full Name**  |  |
| **Signature**  |  |

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| --- |
| **Please return the application form by email to:** |
| **Email address**  | info@thepogp.co.uk |
| **Phone number**  | 01543 442199 |
| **Website**  | www.thepogp.co.uk |
| **POGP administrator**  | Paula Poole  |